

Establishing a new All-Party Group (APG)

Lead MLA should contact Clerk of Standards requesting relevant paperwork to establish APG

A meeting should be planned to form the group and elect officers

All-Party Notice (APN) must be issued at least seven days before any meeting, to inform all MLAs and invite attendance

APN will only be accepted by the Assembly Business Office under direction from an MLA

Membership of the APG must include at least 10 MLAs and all three designations must be represented

Initial meeting held - Registration form completed and officers elected

Completed registration form should be forwarded to Clerk of Standards for consideration by Committee on Standards and Privileges

Registration must include: name; purpose; elected officers; group members; Chairperson details; benefits declaration; subscription details; contact information for the Chairperson and secretariat (if applicable) and a declaration of rules of compliance

Newly established APGs must not meet again until the group has been accorded recognition as an APG by the Committee

Committee approves formation of the group if it is content with information provided on group's purpose (e.g. if it considers that the group is being formed not on grounds of public interest, but, say, to further a particular commercial interest, it will not be approved)

The Register of APGs & web-pages will be updated no later than seven days after the group's application has been approved and the membership has been confirmed by the Chairperson of the APG